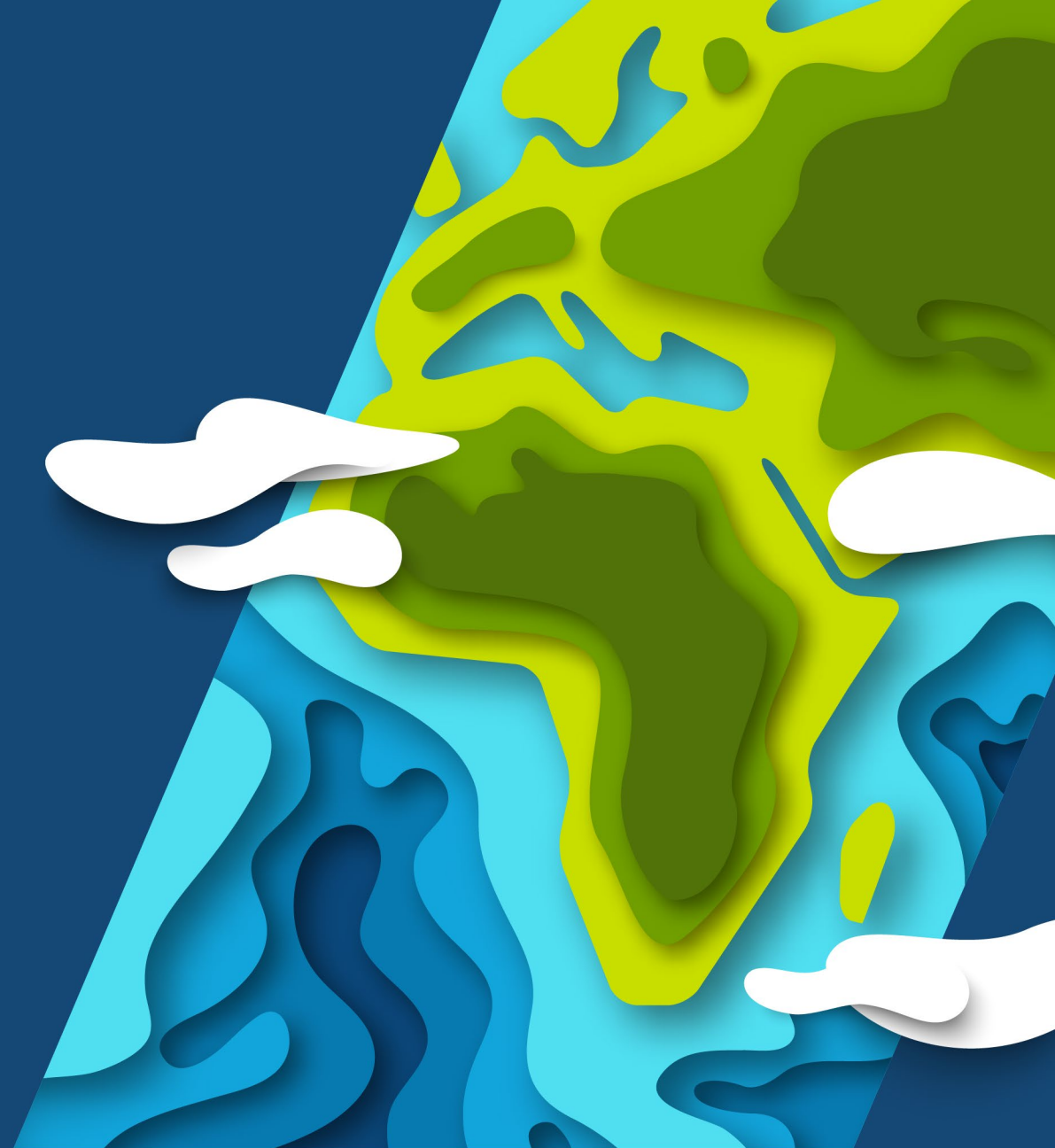


SLAUGHTER AND MAY /

CLIMATE ACTION

Toolkit



OVERVIEW

“Everyday decisions have a direct impact on the firm’s emissions and how these can be reduced. What you buy on behalf of the firm, how you commute to work or travel for business, what you eat in the staff restaurant to how you dispose of waste, everyone has a role to play in helping the firm achieve its Net Zero ambition.”



OLY MOIR
Environment Partner

NET ZERO

This toolkit outlines **six key focus areas** and associated actions you can take to reduce your impact on the planet and support the firm to reach its ambitious Net Zero commitment.

UNDERSTANDING CLIMATE CHANGE



BUSINESS TRAVEL



ENERGY REDUCTION



RESPONSIBLE CONSUMPTION



WASTE AND RECYCLING



GROW YOUR KNOWLEDGE



KEY CONTACTS



UNDERSTANDING CLIMATE CHANGE AND OUR CONTRIBUTION

Climate change refers to long-term shifts in temperature and weather patterns. Such shifts can be natural, but since the industrial revolution, human activities have been the main driver of climate change. This is primarily due to the increase in greenhouse gas emissions associated with the use of fossil fuels such as coal, oil and gas and land use change.

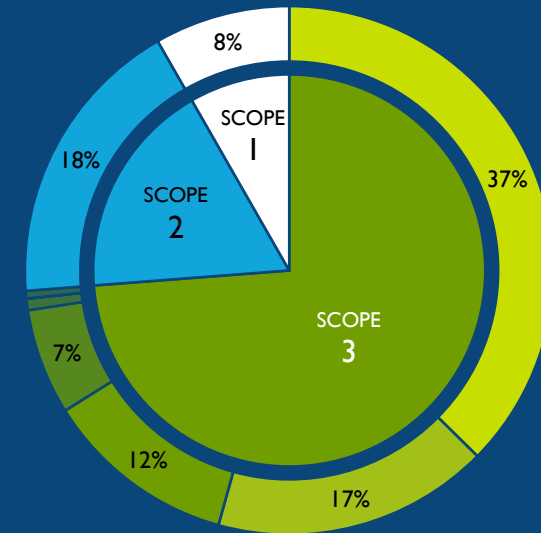
Greenhouse gas emissions, such as carbon dioxide and methane, act like a blanket wrapped around the Earth, trapping the sun's heat from escaping through the atmosphere and raising global temperatures. For further information on understanding climate change, [click here](#).



As a firm, we are committed to reducing our share of emissions in line with the [Paris Agreement](#), limiting average global temperature rise to 1.5 °C.

For further information on our targets and an update on our progress, [click here](#).

Where do our emissions come from?



Category (CO ₂ e)		
■	Purchased goods and services	37%
■	Purchased electricity consumption	18%
■	Business travel (hotel stays, flights, rail, taxi)	17%
■	Employee commuting	12%
■	Natural gas, diesel and refrigerants	8%
■	Fuel-and-energy-related activities	7%
■	Upstream leased assets	1%
■	Upstream transportation & distribution	0.47%
■	Waste generated in operations	0.02%

BUSINESS TRAVEL AND COMMUTING

Whilst travel is a necessary part of the way the firm carries out its business, how we travel and improved efficiencies represent an opportunity to reduce our emissions. Listed below are some ways in which you can reduce your impact:

TAKE ACTION

- ✓ Consider if travel is necessary or whether the use of video conferencing could be a viable alternative.
- ✓ Follow the [travel checklist](#) to ensure you choose a method of travel that has the lowest environmental impact possible.
- ✓ Engage with the Business Development team to understand if there are other clients you can meet during your trip to maximise your time and reduce the need for subsequent travel.
- ✓ Whenever possible, prioritise walking and the use of public transport, which can be quicker, more efficient and cause less emissions than using a taxi.
- ✓ Integrate cycling into your commute, whether that is for part or all of the journey, if you are able. This is a great way to reduce your emissions whilst improving your wellbeing.

RESOURCES

- [Travel Policy](#) – This document outlines the firm’s expectations regarding business travel and environmental considerations are included on pages three and four.
- [Travel Booking Procedures and Information](#) – A Travel Checklist is included in this document which should be consulted before making travel plans.
- Take advantage of the firm’s [cycle to work scheme](#).
- Mayor of London’s [clean air route finder](#) allows you to choose the cleanest route to your destination.

A white cloud-like shape containing the text 'CO2' in a bold, dark blue font.

DID YOU KNOW

business travel and how you commute to work account for more than **one third** of our total carbon footprint

ENERGY REDUCTION

Reducing energy use has a direct impact on reducing emissions. Listed below are some energy reduction actions for you to consider:

TAKE ACTION

- ✓ Switch off lights in unused spaces, desktop screens and other IT equipment when you leave the office and unplug chargers that are not being used.
- ✓ Decrease the brightness on your laptop or monitor, not only will this help with eye strain, it could save [up to 20%](#) of the energy used by your device.
- ✓ Switch your electricity at home to a renewable energy tariff.
- ✓ Replace inefficient lighting with LEDs, they use up to 90% less energy and last up to 15 times longer.
- ✓ Adjust your temperature settings with the seasons. During winter, turn the thermostat down by one degree and in the summer take advantage of natural ventilation.

RESOURCES

- The [Energy Saving Trust](#) provide advice on how to reduce your energy use whilst working from home.
- [Uswitch](#) provide a green energy comparison tool to help you find the best renewable energy tariff in your area.
- Environmental organisation [Hubbub](#) provide advice on how to save energy whilst heating your home.

DID YOU KNOW

the firm procures **100%** of the electricity we use in the London office on a renewable energy tariff

RESPONSIBLE CONSUMPTION

The firm goes to great lengths to reduce, reuse and recycle equipment and materials wherever possible, and is focussed on moving our resource use to a circular model. Here are some ways you can help:



TAKE ACTION

- ✓ Explore the plant-based options in the staff restaurant and enjoy great tasting food whilst reducing your impact on climate change.
- ✓ When buying products on behalf of the firm, avoid purchasing single use disposable items and give preference to products made with recycled materials.
- ✓ When organising events, integrate environmental considerations into the planning process to investigate whether there is an opportunity to reduce environmental impact.
- ✓ Reduce paper usage and read, send and store documents online. If you do need to print, take advantage of print previews to ensure you only print what is required.
- ✓ When using stationery, ensure you only take what you need and return any unused or reusable items to the Facilities Hub on your floor.

RESOURCES

- Contact the [Environment team](#) who can provide advice and support on purchasing environmentally preferable products and integrating sustainability into event planning.
- Check out this [myth busting guide](#) to integrating more plant-based foods into your diet and a [month by month guide](#) on how to take advantage of seasonal foods, which mean less miles for your food to travel and less emissions.
- Climate action NGO WRAP provide a [handy guide](#) on how best to re-use and repurpose a range of items from electricals to clothing.

DID YOU KNOW

the goods and services the firm procures account for **36%** of our total carbon footprint and represent one of our largest sources of emissions

WASTE AND RECYCLING

Working towards reducing, recycling and eliminating waste means there is less need for the extraction, refining and processing of raw materials and their associated impact on the environment. Here are some ways you can help:

TAKE ACTION

- ✓ If you are hosting a catered meeting or training session, update the room booking team with accurate attendee numbers and dietary requirements to reduce food waste.
- ✓ Ensure you place your rubbish in the correct bins provided to reduce contamination and ensure the firm can recycle as much waste as possible.
- ✓ Return unused stationery to the Facilities Hub on your floor so it can be reused.
- ✓ Check your local council's recycling guidance to ensure you know what can and can't be recycled in your area.

RESOURCES

- Familiarise yourself with the firms [waste and recycling guidelines](#) to make sure you dispose of your waste correctly.
- Use this [recycling locator](#) tool to check your local council's recycling guidelines.
- [This guide](#) provides useful tips on how to reduce food waste and make the most out of the food you buy.

DID YOU KNOW

Zero waste at the firm is sent to landfill. What can't be recycled is incinerated to produce energy

GROW YOUR KNOWLEDGE

Listed below are some ways for you to become more informed on the importance of addressing climate change and how you can make a difference, inspiring you to take positive action.

TAKE ACTION

- ✓ Join the firm's [One Earth network](#) to learn more about how to be more sustainable, both in the office and at home.
- ✓ Use a personal carbon footprint calculator to measure your footprint. It will provide you with a breakdown of your emissions and where to focus your efforts.
- ✓ Review your investments and how you spend your money with ESG factors in mind, this can make a big difference to your individual impact.
- ✓ Subscribe to podcasts and newsletters to grow your knowledge on sustainability and the steps you can take to reduce your impact.

RESOURCES

- Further information on the One Earth network and how to join can be [found here](#).
- [WWF](#), [GikiZero](#) and the [Nature Conservancy](#) provide free to use carbon footprint calculators which also provide examples on how you can reduce your footprint.
- The [BBC's Smart Guide to Climate Change](#), provides information on how to use your finances as a means to reduce your impact on climate change.
- Watch [an internal session](#) run by our master trust pension provider on how you can use your pension as a force for good.
- Subscribe to the Guardian's [Down to Earth](#) newsletter series and check out the 23 best environmental podcasts of 2024 [here](#).

DID YOU KNOW

the firm has a network called [One Earth](#), where you can learn more about sustainability and how to reduce your impact

KEY CONTACTS

For further information on environmental initiatives at the firm, visit our [OneNet](#) page

ONENET

If you have any questions or require support, you can reach out to us via

Greenbox@slaughterandmay.com



HELEN CLARK

Head of Environmental Sustainability



JAMES LOTT

Environment Manager



ANA PEREIRA

Environment Manager